

**LIFE SKILLS MODULE 2019-20**

Dear Children,

Leadership instills confidence and helps you solve problems, creatively work in a team and work collaboratively with others. Leadership skills allow you to have control of your lives and the ability to make things happen. Leadership gives you many opportunities to develop responsibility.

However, we need to know who a good leader is.

Given below are the differences between leaders and bosses:

A boss manages his employees, while a leader inspires them to innovate, think creatively and strive for perfection. Every team has a boss but who people need is a leader who will help them improve and achieve progress from time to time.

<b>BOSSES (are people who)</b>	<b>LEADERS (are people who)</b>
direct	show
think they know everything	are always learning
know how it's done	show how it's done
create followers	create more leaders
give orders	give direction
demand respect	deserve & earn respect
give answers	give advice, seek solutions
use "you" and "I"	use "us" and "we"
blame	admit mistakes, take responsibility
talk first	listen first
take credit	give credit
criticize	coach

Let's learn to be leaders but not bosses.

**SEVEN HABITS TO BE SUCCESSFUL LEADERS**

Be Proactive	❖ I'm a responsible person ❖ I take initiative ❖ I choose my actions, attitudes, and moods ❖ I don't blame others for my faults ❖ I do good things even when no one is around
Begin with the End in Mind	❖ I plan ahead and set goals ❖ I do things that have meaning ❖ I'm an important part of my class ❖ I figure out what I want to be ❖ I learn from inspiring people
Put First Things First	❖ I make my schedule ❖ I spend my time on important things ❖ I study first, then play ❖ I'm disciplined and organized ❖ I'm aware of the time ❖ I don't waste my time on smart phones, tabs & other electronic gadgets
Think Win-Win	❖ I try to make everyone happy, including me ❖ I seek for a fair solution ❖ I view life not as a competition ❖ I have respect for everybody ❖ I'm not a selfish person ❖ I don't compare myself with others ❖ I compete with myself
Seek to understand, Then to be understood	❖ I listen to other people's ideas and feelings ❖ I listen with my eyes, ears, and heart ❖ I try understanding things from other people's view ❖ I'm confident voicing my ideas
Synergize	❖ I value other people's differences ❖ Being unique is cool ❖ I ask for other people's ideas ❖ I'm a good team player ❖ I can cooperate with anyone
Sharpen the Saw	❖ I exercise regularly and eat healthy food ❖ I can learn new things everywhere ❖ I spend time with my family and friends ❖ I keep my body, mind, heart, and soul balanced. I spend time doing things that help me in my future goals so as to make my parents feel proud of me.

<p>First things first I am ready now</p> <p>Change is good I won't let you down</p>
<p>I'll create an electric shock ton – i – i – ight</p>
<p>So I'll be a light house For the ones that can't Be found</p>
<p>Yeah I'll be a light house For the ones that can't Be found</p>
<p>I'll stand up I know what's right I see the leader in me</p>
<p>Take my talents Let them fly I see the leader in me</p>
<p>Show the world What's on my mind I see the leader in me</p>
<p>Do my part I'll reach the sky I see the leader in me Proud and firm I will take a stand</p>
<p>I will lead Come and take my hand I am in this To win it yeah</p>
<p>For l – i – i – ife So I'll be a light house For the ones that can't Be found</p>

<p>each I'll be a light house For the ones that can't</p> <p>Be found</p>
<p>I'll stand up I know what's right I see the leader in me</p>
<p>Take my talents Let them fly I see the leader in me</p>
<p>Show the world What's on my mind I see the leader in me</p>
<p>Do my part I'll reach the sky I see the leader in me</p>
<p><b>(Instrumental break)</b></p>
<p>I'll stand up I know what's right I see the leader in me</p>
<p>Take my talents Let them fly I see the leader in me</p>
<p>Show the world What's on my mind? I see the leader in me</p>
<p>Do my part I'll reach the sky I see the leader in me</p>
<p><b>Thanks everyone, Spread the love.</b></p>

